



Northern Territory Cricket Job Description

Position:	Community Cricket Manager – Darwin & Palmerston
Department:	Community Cricket
Manager:	Head of Community Cricket
Role Purpose:	To increase sustainable participation by creating and leveraging networks and stakeholders to strengthen the cricket within Palmerston region. Lead Development officer roles to activate recruitment and retention strategies via all channels in the junior cricket pathway.
Based	Darwin, Northern Territory (this position will work out of the NT Cricket Office at Marrara as well as at the Palmerston Sporting Ground facility)
Role Requirement	Full Time
Document Date:	September 2018

Strategic Plan Links to this position

NT Cricket strategic link to this position:

- We will grow the game and provide opportunities for all to play
- We will create the best participation experiences to grow junior cricket
- We will grow women's, girls, Indigenous and regional cricket
- We will reinvigorate and strengthen clubs, competitions and cricketers throughout the North

Key Responsibilities

Darwin & Palmerston Region

- Lead, grow and retain cricketers – men, women, girls and boys
- Facilitate the promotion, organisation and development of cricket, in conjunction with key stakeholders
- Work with local clubs and associations to identify and resolve logistical and other issues impacting the effective operation of local cricket
- Build, maintain and leverage relationships with key local stakeholders particularly those that increase school to club transition
- Maximise the uptake of Cricket Blast entry level programs and other preferred program formats for clubs and associations
- Ensure Cricket Blast volunteers and paid deliverers have the skills and knowledge to provide a quality cricket experience including achievement of appropriate accreditation
- Ensure all current and local data including key contact information and communication history etc is accurately recorded in the CROWD system
- Support the Club and Competitions Officer by assisting clubs in the region with identifying and accessing development, growth and resourcing opportunities

- Investigate and maximize funding opportunities
- Work with AFLNT, Palmerston Magpies Football Club, cricket clubs and other users to maximise the utilisation of the Palmerston Sporting Ground facility and build a sustainable cricket hub.
- Investigate other growth and new market opportunities including indoor cricket, multicultural cricket etc
- Working with the Community Cricket team of NTC to deliver remote programs and community carnivals.

Junior Cricket

- Drive the growth of girls teams and leagues both within and outside the club system
- Drive and grow participation activities across schools and indoor channels to promote cricket including; Cricket Blast and junior Club cricket
- Ensure the delivery of entry level programs provides an optimal participant experience by up-skilling casuals, club and association resources
- Organise, promote and (where applicable) deliver school holiday programs

Cricket in Schools

- Expand school delivered programs and establish strong transition pathways between schools and clubs to increase participation outcomes in Cricket Blast and junior Club cricket, with a focus on driving the growth of participation amongst girls
- Build and maintain relationships with schools to grow participation focusing on teacher delivered programs
- Provide leadership and management for both casual and unpaid resources involved in the delivery of programs within the region.
- Provide operational support to school ambassadors and casual resources involved in the delivery of national school's programs such as Cricket Blast skills, Sporting Schools and Cricket Blast School Cup.

Other

- Hands on roles in assisting other Departments at NT Cricket with duties as needed e.g. Imparja Cup, Strike League etc.
- Other duties as required by the Head of Community Cricket or CEO

Key Position Requirements

Essential

- 2 years' experience at management level in not for profit or like organisation
- A developed knowledge and understanding of cricket, the rules and its culture
- The willingness and ability to work reasonable flexible hours across all days of the week
- Ability to work to deadlines and communicate effectively while maintaining a flexible approach and contributing to a team environment
- Strong set of personal values which are aligned with cricket's values of Be Real, Smash the Boundaries, Make Every Ball Count and Stronger Together
- Ability to teach and interact with people of all ages

- Accountable, disciplined and motivated with a strong work ethic
- Excellent oral and written presentation skills
- Excellent communication skills

Qualifications

- A relevant Tertiary qualification
- Current Senior First Aid Certificate or the ability to complete one
- Current Working with Children check or the ability to complete one
- Current manual Drivers Licence or the ability to obtain one

Key Stakeholders

- NT Cricket staff
- Cricket Australia staff
- Community Cricket Clubs & Associations
- Schools and School Sport Northern Territory
- Department of Sport and Recreation, local councils and regional government bodies
- Local coaches and volunteers

Child Protection

It is your duty to comply with Northern Territory Child Safety Standards which are designed to protect the welfare of children involved in the sport of cricket. As part of your duty, you must recognise that children need special care and attention that you will provide as you will be committed to protecting and prioritising the safety of children.

Governance

It is your duty to comply with the NT Cricket policies and procedures which set out governance standards and manage risks for our organisation. You are responsible for being aware of and complying with the policies and procedures.

Duties under Workplace Health and Safety Requirements

We are committed to protecting the health, safety and wellbeing of all of those that work with us.

Your duties are to:

- Comply with all [State or Territory] policies, procedures and relevant legislation;
- Comply with all reasonable instructions from managers in relation to health and safety;
- Take reasonable care of your own health and safety;
- Ensure your actions or omissions do not adversely affect the health and safety of other persons;
- Report any hazards, near misses and incidents to your manager and complete the required formal report mechanism;
- Complete relevant health and safety training.

How We Play – Key Behaviour Indicators



BE REAL

WE'RE REAL ABOUT CRICKET'S FUTURE

Show respect, talk straight.

Never be afraid to challenge or be challenged.



SMASH THE BOUNDARIES

GO FOR IT...CHANGE THE WORLD

Innovate. Be comfortable being uncomfortable.

Challenge the status quo without fear of failure.

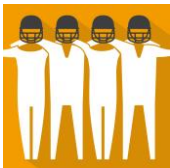


MAKE EVERY BALL COUNT

BE RELENTLESS... PLAY TO WIN

Do what you say. Deliver.

Make Decisions.



STRONGER TOGETHER

GO FURTHER... COLLABORATE.

Embrace diversity. Listen. Customer's voice 1st.

Do what's best for cricket.

Acknowledgement

The list of key responsibilities and key results areas herein are not intended to be all inclusive and may include additional responsibilities as required and assigned.